

POLICY

CODE OF ETHICS

Preamble

The vision and mission of the Ottawa Community Foundation can only be realized through a common code of conduct upheld by our Board of Directors, employees and volunteers. This code is based on the organizations' shared values, ethics and principles to which we are all dedicated.

Principles and Values

- We operate with integrity, honesty, and trustworthiness.
- We are accountable and transparent to our constituents and to one another.
- We share information without sacrificing confidentiality.
- Our relationships are respectful, friendly and professional.
- We value diversity of all kinds and expect fairness to be evident in our actions internally and externally.
- We value a healthy workplace.
- We identify and address conflict effectively and on a timely basis.
- We are equitable in our decisions and mindful of their impact on all stakeholders.
- We expect our actions to demonstrate our care for others and the community as a whole. We support each other in a humane manner. We care about the well-being of each other, the community, and the Foundation.
- Continuous learning is the spirit that guides our activities.
- We operate through consultation and partnerships.
- We practice collaborative leadership.
- We are responsible stewards of our resources.
- We are committed to excellence and to maintaining the public trust.

ORIGINAL EFFECTIVE DATE: March 25 2008
LAST REVIEWED: February 2018
SUBJECT TO REVIEW: February 2023