

To provide a gift of shares to the Ottawa Community Foundation

1. Contact your financial advisor or broker and provide them with the following so that they may initiate the transfer to our account:

National Bank Correspondent Network, 130 King Street W., 30th Floor, Toronto, ON M5X 1J9

Canadian securities Account No. 6C768ZA (FINS: T080)
 US securities Account No. 6C768ZB (DTC: 5008)
 Mutual Funds Dealer #9822; CUID: NBCS; Rep Code: A6WC

2. Please fax/e-mail this form to **613-236-1621** or finance@ocf-fco.ca , so that we can notify our investment account manager to receive the gift and provide a tax receipt* for your gift.

If you, or your financial advisor, have any questions please contact **Gary Zhao**, Comptroller, at 613-236-1616 ext. 240 or gzhao@ocf-fco.ca.

Donor and share information:

Donor/Registered holder	Name:	
	Address:	
	Email/Telephone	
Shares	Name:	
	Number:	
	Approximate \$ Value*	
Investment Advisor:	Name:	
	Firm:	
	Email/Telephone:	

Direction to gift Shares:

I hereby direct you to transfer the above named shares to the Ottawa Community Foundation. This gift is intended for the:

(Name of the Fund)

I would like this gift to be:

- Endowed (retained permanently as part of the fund's capital); at an amount or % _____ if partial endowed.
- Flowthrough (available for granting at any time); at an amount or % _____ if partial flowthrough.
- Term endowed
- Spend-down endowed

Signature of registered holder and donor**

Date

*A receipt will be issued for the donation amount. The donation amount is the value of the securities at the close of business on the day the securities are received in the Foundation's account.

**If this form is sent from the donor's personal email address no signature is required.