

**To provide a gift of shares to the Ottawa Community Foundation**

1. Contact your financial advisor or broker and provide them with the following so that they may initiate the transfer to our account:

National Bank Correspondent Network, 130 King Street W., 30<sup>th</sup> Floor, Toronto, ON M5X 1J9

Canadian securities	Account No. 6C768ZA (FINS: T080)
US securities	Account No. 6C768ZB (DTC: 5008)
Mutual Funds	Dealer #9822; CUID: NBCS; Rep Code: A6WC

2. Please fax/e-mail this form to **613-236-1621** or [finance@ocf-fco.ca](mailto:finance@ocf-fco.ca) , so that we can notify our investment account manager to receive the gift and provide a tax receipt\* for your gift.

If you, or your financial advisor, have any questions please contact **Brian Coburn**, Director, Finance and Administration at 613-355-7166 or [bcoburn@ocf-fco.ca](mailto:bcoburn@ocf-fco.ca).

**Donor and share information:**

<b>Donor/Registered holder</b>	Name:	
	Address:	
	Email/Telephone	
<b>Shares</b>	Name:	
	Number:	
	Approximate \$ Value*	
<b>Investment Advisor:</b>	Name:	
	Firm:	
	Email/Telephone:	

**Direction to gift Shares:**

I hereby direct you to transfer the above named shares to the Ottawa Community Foundation. This gift is intended for the:

---

*(Name of the Fund)*

**I would like this gift to be:**

- Endowed (retained permanently as part of the fund's capital); at an amount or % \_\_\_\_\_ if partial endowed.
- Flowthrough (available for granting at any time); at an amount or % \_\_\_\_\_ if partial flowthrough.
- Term endowed
- Spend-down endowed

Signature of registered holder and donor\*\*

Date

\*A receipt will be issued for the donation amount. The donation amount is the value of the securities at the close of business on the day the securities are received in the Foundation's account.

\*\*If this form is sent from the donor's personal email address no signature is required.